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| 5 Yr ANNUAL HOME MAINTENANCE PLAN/RECORD- \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ First Nation | | | 2017 | 2018 | 2019 | 2020 | 2021 |
| What | Who ( contractor) | When |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| θ Clean gutters; make sure they are flowing properly. |  | Early Fall |  |  |  |  |  |
| θ Inspect roof for damaged shingles. |  | October |  |  |  |  |  |
| θ Check and replace any bad caulking around windows, doors, siding joints, or anywhere else needed. |  | Spring inspections |  |  |  |  |  |
| θ inspect windows for mould/breaks and repair as needed. |  | Spring inspections |  |  |  |  |  |
| θ Clean windows and their frames when installing screens. Wash and repair screens at this time. |  | Spring |  |  |  |  |  |
| θ Trim trees, bushes, and shrubs. Inspect for dangerous trees. |  | Late Fall |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| θ Inspect house for peeling paint, broken siding |  | Spring Inspections |  |  |  |  |  |
| θ If the house or garage doesn't need paint, pressure wash exterior off at least once. |  |  |  |  |  |
| θ Look for visible signs of carpenter ants, termites, or any other destructive insects. |  |  |  |  |  |
| θ Check all flat roofs, and recoat or seal as needed, especially flashing. |  |  |  |  |  |
| θ Check for mortar that needs repair (including chimney mortar and inside fireplace,) and tuckpoint or repair as needed. |  | Fall |  |  |  |  |  |
| θ Check concrete drive, sidewalks, patios, and landings for condition and level; patch cracks, level, and/or replace, as needed. |  | Fall |  |  |  |  |  |
| θ Clean carpets and wax tile and hardwood floors. |  | Move out |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| θ Check weather stripping on all doors and windows, and repair as needed. |  | Bi-Annual inspections- Fall |  |  |  |  |  |
| θ Check all areas that need to be caulked, and repair as needed. |  |  |  |  |  |
| θ Make sure all garage floor or driveway drains are flowing properly. |  |  |  |  |  |
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|  |  |  |  |  |  |
| θ Clean and reseal decks, fences, or other structures made of pressure-treated wood. |  | Fall inspections |  |  |  |  |  |
| θ Have furnace checked or tuned up, and change filter; |  | Late summer |  |  |  |  |  |
| θ Have chimney cleaned (yearly, if wood burning; every 5 years if just for gas appliances.) |  | Late summer- early fall |  |  |  |  |  |
| θ Check damper in fireplace for obstructions, such as birds' nests. |  |  |  |  |  |
| WINTER (November - March): |  |  |  |  |  |  |  |
| θ At beginning of winter, shut off interior valves supplying outdoor water pipes to prevent them from freezing. |  | Late fall |  |  |  |  |  |
| θ Change furnace filters |  | Bi-monthly |  |  |  |  |  |
| θ Repair any interior wall damage; touch up or repaint as needed. |  | Spring inspections |  |  |  |  |  |
| θ At winter’s end, re-open interior valves supplying outdoor water pipes. |  | After last frost |  |  |  |  |  |
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